

RECORD OF DECISION BY CITY MAYOR OR INDIVIDUAL
EXECUTIVE MEMBER



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1.	DECISION TITLE	Proposal to Remove Band 5 Applicants from the Housing Register
2.	DECLARATIONS OF INTEREST	None
3.	DATE OF DECISION	22 January 2014
4.	DECISION MAKER	Councillor Connelly – Assistant Mayor, Housing.
5.	DECISION TAKEN	To close the Housing Register to any further applications for Band 5.
6.	REASON FOR DECISION	To better manage the Housing Register. To manage unrealistic expectations by excluding people who have little or no prospect of being allocated accommodation. To ensure that social housing is allocated to those in the greatest need.
7.	a) KEY DECISION Y/N? b) If yes, was it published 5 clear days in advance? y/n	a) Yes b) Yes
8.	OPTIONS CONSIDERED	<p>There are two options for how the removal of Band 5 could be implemented: <u>Option 1</u></p> <p>To remove all Band 5 applications from the Housing Register</p> <p><u>How will this be achieved?</u></p> <p>A communications strategy with all Band 5 applicants informing them that they will be removed from the Housing Register and the rationale for change.</p> <p>An introduction of a pre-qualification self-assessment to join the Housing Register as part of the online housing application process which will in effect not allow those with no housing need access to the Housing Register but will sign post to other housing options or services that can offer advice.</p> <p>Create a new Band 4 category for those applicants over the age of 50 who want to move into sheltered accommodation but are otherwise adequately housed. This is because sheltered accommodation has historically been in low demand from those in housing need.</p> <p>Those applicants who have no Leicester City Requirement (currently placed in Band 5) will also no</p>

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		<p>longer be eligible to be registered for accommodation through Leicester HomeChoice.</p> <p><u>Option 2</u></p> <p>To retain the current list of Band 5 applicants but close the Housing Register to any further applications with no housing need</p> <p><u>How will this be achieved?</u></p> <p>Currently applicants who do not respond to the annual review letter have their applications cancelled. On average 40% of applicants in Band 5 do not renew their housing application. Over time this process will continue to reduce the numbers currently in Band 5.</p> <p>An introduction of a pre-qualification self-assessment to join the Housing Register as part of the online housing application process which will in effect not allow those with no housing need access to the Housing Register but will sign post to other housing options or services that can offer advice.</p> <p>Create a new Band 4 category for those applicants over the age of 50 who want to move into sheltered accommodation but are otherwise adequately housed. This is because sheltered accommodation has historically been in low demand from those in housing need.</p> <p>Those applicants who do not meet the Leicester City Requirement (currently placed in Band 5) will also no longer be eligible to register for accommodation through Leicester HomeChoice.</p>
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9.	DEADLINE FOR CALL-IN <ul style="list-style-type: none">• 5 Members of a Scrutiny Commission or any 5 Councillors can ask for the decision to be called-in.• Notification of Call-In with reasons must be made to the Monitoring Officer	29 January 2014
10.	SIGNATURE OF DECISION MAKER (City Mayor or where delegated by the City Mayor, name of Executive Member)	